



Church Employment Application

Mount Pilgrim Baptist Church, Inc.
4400 Old Cusseta Road, Columbus, GA 31903
706.687.8134
www.mountpilgrimrest.org

PERSONAL INFORMATION

NAME: _____ SOCIAL SECURITY#: _____

CURRENT ADDRESS: _____

CITY/STATE/ZIP: _____

PERMANENT ADDRESS (IF DIFFERENT): _____

CITY/STATE/ZIP: _____

PHONE NO: _____ CELL NO: _____ EMAIL: _____

BIRTHDATE: _____

ARE YOU LEGALLY ELIGIBLE TO WORK IN THE UNITED STATES? YES ___ NO ___

MAY WE CONTACT YOU FOR A POSITION OTHER THAN THE ONE YOU APPLIED FOR? YES ___ NO ___

HAVE YOU EVER BEEN CONVICTED OF A FELONY? NO ___ YES ___ PLEASE EXPLAIN:

HAVE YOU EVER BEEN CONVICTED OF A MISDEAMEANOR? NO ___ YES ___: PLEASE EXPLAIN:

EMPLOYMENT INFORMATION

POSITION APPLYING FOR: _____ DATE YOU CAN START: ___/___/___

SALARY LISTED: _____ SALARY DESIRED: _____

ARE YOU EMPLOYED NOW? YES ___ NO ___ IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? YES ___ NO ___

HAVE YOU PREVIOUSLY APPLIED TO MOUNT PILGRIM BAPTIST CHURCH? _____

DO YOU DESIRE FULL-TIME OR PART-TIME WORK? DAYS AND HOURS AVAILABLE _____

_____:

EDUCATION AND TRAINING

CIRCLE HIGHEST GRADE COMPLETED: 7 8 9 10 11 12 COLLEGE 1 2 3 4 5 6

LIST ALL EDUCATION AND TRAINING RECEIVED, STARTING WITH THE MOST RECENT:

NAME & LOCAION OF SCHOOL	YEARS ATTENDED	SUBJECTS STUDIED	DID YOU GRADUATE?	DEGREE ACQUIRED

LIST ANY OTHER RELEVANT TRAINING, CERTIFICATIONS OR COURSEWORK (INCLUDE MISSIONS):

LIST COMPUTER LANGUAGES OR SOFTWARE YOU ARE FAMILIAR WITH: _____

LIST OTHER JOB RELATED QUALIFICATIONS AND SKILLS. INCLUDE COMPUTER EXPERIENCE, SKILLS WITH MACHINES, TYPING, SHORTHAND, ETC:

SKILLS

MINISTRY EXPERIENCE

PLEASE INDICATE ANY MINISTRY EXPERIENCE (INDICATE ROLE, DATES OF SERVICE AND LOCATIONS SERVED):

JOB DESCRIPTION (IF ATTACHED TO APPLICATION)

DO YOU HAVE THE ABILITY TO PERFORM THE JOB FUNCTIONS LISTED IN THE JOB DESCRIPTION? YES ___ NO ___

ARE YOU ABLE TO PERFORM THESE TASKS WITH OR WITHOUT ANY ACCOMMODATION? WITH ___ WITHOUT ___

FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH MOST RECENT)

EMPLOYER		ADDRESS		PHONE	
DATES OF EMPLOYMENT		POSITION(S) HELD		SUPERVISOR	
REASON FOR LEAVING			STARTING PAY		FINAL PAY

EMPLOYER		ADDRESS		PHONE	
DATES OF EMPLOYMENT		POSITION(S) HELD		SUPERVISOR	
REASON FOR LEAVING			STARTING PAY		FINAL PAY

EMPLOYER		ADDRESS	PHONE	
DATES OF EMPLOYMENT	POSITION(S) HELD		SUPERVISOR	
REASON FOR LEAVING			STARTING PAY	FINAL PAY

REFERENCES

GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME OF BUSINESS	ADDRESS	PHONE & EMAIL	YEARS AQUAINTED

PERSONAL RELATIONSHIP WITH JESUS CHRIST

WE DESIRE THAT ALL APPLICANTS FEEL COMFORTABLE IN A CHRISTIAN ENVIRONMENT. ALL STAFF MEMBERS PARTICIPATE IN WEEKLY PRAYER AND BIBLE STUDY AND NEED TO BE COMFORTABLE WITH A LIFESTYLE OF PRAYER AND WORSHIP THAT IS INTEGRATED INTO DAY-TO-DAY JOB FUNCTIONS. IT IS THE POLICY OF MOUNT PILGRIM BAPTIST CHURCH TO UTILIZE ONLY STAFF MEMBERS OF LIKE FAITH WHO SUBSCRIBE WITHOUT RESERVATION TO MOUNT PILGRIM'S STATEMENT OF FAITH AND WHO ARE LIVING OUT THESE DOCTRINES AND STANDARDS IN ALL AREAS OF THEIR LIVES, BOTH AT AND AWAY FROM MINISTRY FUNCTIONS. AS A RESULT, THE FOLLOWING INFORMATION IS REQUESTED AS A BONA FIDE OCCUPATIONAL QUALIFICATION.

PLEASE PROVIDE A BRIEF STATEMENT ABOUT YOUR PERSONAL RELATIONSHIP WITH JESUS CHRIST AND HOW IT BEGAN:

I HAVE READ AND SUBSCRIBE WITHOUT RESERVATION TO MOUNT PILGRIM'S STATEMENT OF FAITH?
YES ___ NO ___

CHURCH PRESENTLY ATTENDING: _____

CITY: _____ PASTOR: _____

WHAT IS YOUR PRESENT LEVEL OF CHURCH INVOLVEMENT? _____

IN CASE OF EMERGENCY NOTIFY:

NAME: _____ PHONE: _____

I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, I AM SUBJECT TO THE POLICIES CONTAINED IN MOUNT PILGRIM'S STAFF HANDBOOK AND A 90-DAY OBSERVATION PERIOD. I FURTHER UNDERSTAND THAT THIS APPLICATION IS NOT A CONTRACT OF EMPLOYMENT, NOR A LEGAL DOCUMENT, AND NOTHING CONTAINED HEREIN CREATES A CONTRACT BETWEEN MOUNT PILGRIM BAPTIST CHURCH AND ME.

I CONSENT TO MOUNT PILGRIM BAPTIST CHURCH CONDUCTING A CRIMINAL RECORDS CHECK, AS LONG AS THE RESULTS ARE KEPT CONFIDENTIAL. I AUTHORIZE THE APPROPRIATE LAW ENFORCEMENT AGENCY TO RELEASE INFORMATION PERTAINING TO ANY RECORD OR FILE MAINTAINED ON ME AND RELEASE SAID AGENCY FROM ANY AND ALL LIABILITY RESULTING FROM SUCH DISCLOSURE.

DATE: _____ SIGNATURE: _____